

## **Kiddy Academy Procedure in relation to a Sick Unwell Child**

- The management team are responsible for ensuring that emergency contact numbers for parents/carers are regularly updated
- Management need to ensure that parents/carers are aware of the procedure followed in the event of a child being ill
- Managers will ensure that children's medical details are regularly updated
- Management is to ensure that the availability of up to date information in respect of notifiable diseases
- Medical advice should be sought by a member of the management team in respect of procedure related to infectious, notifiable and communicable diseases
- Management are to inform the Environmental Health immediately should there be an instance of notifiable disease on the premises
- Managers should ensure their awareness in relation to local health issues and share this with parents, carers and staff
- Notice should be displayed to inform parents/carers of any occurrences of infection in the nursery
- Parents/carers are asked to keep the nursery informed in respect of their child's illness or condition
- When a child displays signs of being ill, an assessment should be made in relation to the implications for other children and staff
- The manager on site should be notified and decision should then be made as to whether or not the parent should be contacted to collect the child. The child's wellbeing should be continued to be monitored until the parent arrives.
- Should there be a possibility of cross infection, then the child should be isolated with a familiar staff member, until they are collected by their parent/carer
- Staff should make the child as comfortable as possible and continue to monitor their condition
- If at any time it is felt that the child needs urgent medical attention or deteriorates rapidly, then an ambulance should be called
- Contingency plans should be in place by way of additional contact numbers should the nursery not be able to contact the child's parent/carer.



## Childcare at its Best

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