

Kiddy Academy Policies in Respect of Smoking, Alcohol & Drugs.

Kiddy Academy Day Nursery wholeheartedly agrees with The Children Act Statement that the welfare of the children is paramount. It has therefore proved necessary to set down in writing a policy which relates to both staff and visitors. This policy applies with no exceptions, and will be enforced by refusing access to the nursery for an extended period, to any person breaching them. These policy relates to: -

Smoking

Alcohol

Drugs

Smoking

The management at Kiddy Academy are very conscious of the generally accepted theory in respect of the potential damage to health of smoking. We have therefore instigated a NO SMOKING policy throughout our establishment. This applies even when the children are not on the premises.

Alcohol

The bringing of alcohol onto the premises, without the prior written permission of the owner, is strictly forbidden. We would ask that if you have purchased alcohol, maybe at the supermarket, you leave it in your car or give it to someone for safekeeping prior to entering the premises. If this is not possible, please inform the Nursery Manager on arrival that you have alcohol and the manager will make arrangements for its safekeeping until you depart.

Drugs

Providing that medication is prescribed, or has been obtained over the counter from a pharmacy or similar establishment in a sealed package or container and the medication is retained on your person or in a handbag/similar whilst you are visiting the Nursery purely to pick up/drop off a child, then we would accept that the risks involved are very low and acceptable.

However on **all** other occasions, where you are staying on the premises for any period of time, then you must inform the Nursery Manager of the drugs you are carrying. We can then jointly agree any precautionary measures that need to be taken to ensure the safety of the children. Should you be taking

medication which you are aware could have an adverse effect on you, then you must inform the manager on arrival.

If any staff member arrives for work under the influence of alcohol or drugs they will be asked to leave the premises immediately and this may result in disciplinary action being taken and also instant dismissal.

It is strictly forbidden to bring any non-proprietary drugs onto the premises and may also result in instant dismissal.

If any parent presents at the nursery to collect their child and staff suspect they are under the influence of drugs or alcohol then the child should not be allowed to leave the setting with them.

Procedure to follow in relation to the collection of children by parents/carers under the influence of drink/drugs

Staff members who are confronted with the problem of parents/carers arriving to collect their child under the influence of drink/drugs should:

- Inform a member of the management who will assess if there is a risk or danger to the child.
- If it is thought that there is an immediate risk e.g. the parent/carer is behaving aggressively towards the child or others, or is so incapable as to be unable to protect the child from harm – then the police need to be summoned for assistance.
- If the family has a designated social worker – they should be contacted – in all other cases, Integrated Children's Services should be contacted, as it may be appropriate to have the child temporarily relocated to a place of safety
- If it is thought that there is no immediate risk or danger, then the child's other parent or named emergency contact should be contacted to collect the child. The details of the incident should be reported to Integrated Children's Services for them to follow up.
- Staff should ensure that the incident has minimum impact on the other children within their care – removing to another room if necessary.
- A staff member and a manager should record and sign a written account of the incident

Thank you for reading this notice and complying fully with its contents. We cannot be too careful when we consider the welfare of the children.



Childcare at its Best

Review date: 16.01.18	Date of next review: 16.01.19