

Kiddy Academy Payment of Fees Policy

In all instances to secure a place at Kiddy Academy for your child 1 weeks childcare fees are taken as a deposit and held on file for security.

A place cannot be secured without this deposit.

In cases where the child's start date is imminent this deposit must be paid on the child's 1st attendance day in addition to the 1st weeks fees.

At Kiddy Academy all fees must be paid in advance of childcare services being provided:

- **Weekly Pay Scheme** – payment due on 1st day of weekly care.
- **Monthly Pay Scheme** – payment must be made in advance of monthly care plan.

In the unlikely event that an account remains unpaid for a period of 10 days – we regret that we will have to refuse children entry to nursery.

Thank-you for your co-operation.

Management Team.



Childcare at its Best

Review date: 16.01.18	Date of next review: 16.01.19